

Blended Course Plan

PMP® (2013 version)

Module 1 – Key Concepts

- Course overview
- What is a project?
- What is Project Management?
- The performing organisation
 - Project Management Office (PMO)
- Structure of the PMBOK
 - PM processes and process groups
 - IPECC
 - Process Interactions
 - Process Mapping
 - Using the PMBOK as a reference
- Project Documentation

Module 2 – Ethics & Leadership

- PMI Code of Ethics and Professional Conduct
- Characteristics of a Project Manager
- Interpersonal Skills
 - Leadership
 - Influencing
 - Decision Making & Problem solving
 - Political and cultural awareness
 - Coaching
 - Cultural Diversity

Module 3 – Stakeholder Management

- Project Stakeholders
- Identify Stakeholders
- Plan Stakeholder Management
- Manage Stakeholder Engagement
- Control Stakeholder Engagement

Module 4 – Project Integration Management

- Project Initiation
 - Project Charter
- Project Planning
- Project Execution
- Monitoring and Controlling
- Integrated Change Control
- Close Project or Phase

Day 1

**PMBOK®
Guide
Ch. 1
Ch. 3**

Appendix X3

**PMBOK®
Guide
Ch. 2.2.1
Ch. 13**

**PMBOK®
Guide
Ch. 4**

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Revision and Questions – Workshop #1	Email	25 Questions
Module 4 – Project Integration Management	Email	PMBOK® Guide Ch. 4
<ul style="list-style-type: none"> • Project Initiation <ul style="list-style-type: none"> ○ Project Charter • Project Planning <ul style="list-style-type: none"> ○ Project Management Plan development • Project Execution • Monitoring and Controlling • Integrated Change Control • Close Project or Phase 	25 Questions	
Module 5 - Project Scope Management	Email	PMBOK® Guide Ch. 5
<ul style="list-style-type: none"> • Requirements • Scope Planning and Definition • WBS Development • Scope Validation • Scope Control 	25 Questions	
Module 6 – Project Time Management	Email	PMBOK® Guide Ch. 6
<ul style="list-style-type: none"> • Activity Definition and Sequencing • Activity Resource and Duration Estimating • Schedule Development <ul style="list-style-type: none"> ○ Forward Pass and Backward Pass ○ Float and Total Float • Schedule Control 	25 Questions	
Module 7 – Project Cost Management	Email	PMBOK® Guide Ch. 7
<ul style="list-style-type: none"> • Cost Estimating • Cost Budgeting • Cost Control • Earned Value Techniques <ul style="list-style-type: none"> ○ Planned Value ○ Earned Value ○ Actual Costs • Charts and Reports 	25 Questions	

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Module 8 – Project Quality Management

- Quality Planning
- Quality Assurance
- Quality Control

Email

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Ch. 8**

25 Questions

Module 9 – Project Human Resource Management

- Human Resource Planning
- Build Project Team
- Develop Project Team
 - Motivation theories
- Manage Project Team

Email

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Ch. 9**

25 Questions

Module 10 – Project Communications Management

- Communication theory
- Plan Communications Management
- Manage Communications
- Control communications

Email

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Ch. 10**

25 Questions

Module 11 – Project Risk Management

- Risk Management Planning
- Risk Identification
- Qualitative Risk Management
- Quantitative Risk Management
- Risk Response Planning
- Risk Monitoring and Control
- Issue management

Email

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Ch. 11**

25 Questions

Module 12 – Project Procurement Mgmt

- Procurement Planning
 - Plan Purchases and Acquisitions
 - Plan Contracting
- Conduct Procurements
 - Request Seller Responses
 - Select Sellers
- Contract Administration
- Contract Closure
- Negotiation & Contract Law

Email

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Ch. 12**

25 Questions

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Module 13 – Projects in Organisations

- Project Management Context
 - Portfolios
 - Programs
 - Other management disciplines
- Project Lifecycle
 - Project phases
 - Product lifecycle
 - Transition planning
- Project Selection
 - Selection criteria
 - Business case
 - Value
- Organisational Influences
 - Governance, Maturity & OPM3
 - Project Environment
 - Process Assets & Environment Factors
 - Project Management Information System (PMIS)
 - Culture
 - Organisation Structures
 - Assumptions & constraints
 - Standards & regulations, compliance

Email

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Ch. 2**

25 Questions

Module 14 – Management Skills

- Leadership -v- Management
- Motivation theories
- Social, Economic and Environmental Influences
- Competency
- General Management Skills & Expertise
 - Other management disciplines

Module 15 – Exam Preparation and Revision

- PMI-isms
- Revision
- Exam Techniques

Day 2

50
Questions



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Module 16 – Exam Practice and Support

- 100 Question Trial Exam
- PM final on-line exam simulator

**After
Course**



Project Services Pty Ltd

13 Martin Street
South Melbourne VIC 3205
A.C.N. 074 006 081

Contact Details

Tel. +613 9696 8684
Fax. +613 9686 1404
Email. training@mosaicprojects.com.au
Web. www.mosaicprojects.com.au

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