



# Making the Schedule Work for You!

## 2 Hr Executive Briefing

**Note:** This session can be run face-to-face or virtually.

### Overview

This executive briefing session is designed for project managers and executive managers who receive schedule information and reports as part of their project management oversight. Making the schedule (and the scheduler) work for you is designed to highlight the rich veins of valuable information hidden within traditional schedule reports and provide guidelines on how uncover the information and use it to help drive project success.

### Session 1: Making the Schedule Work for You

Introductions & house keeping

#### The project controls objectives

- Help management deliver successful projects and programs
- Provide a roadmap to success
- Identify problems and issues early
- Provide information to inform decision making

#### Key management inputs to the schedule

- Planning the overall delivery strategy
- Validating the schedule
  - o Common sense (can the scheduler explain how the schedule implements the strategy?)
  - o Technical compliance (have the assessment tools been used?)
- Actioning variances that matter

#### Reading the schedule reports (there's more information than you expect)

- Gantt (Bar) Chart reports
- Understanding float (its not 'free')
- Variance reports
- Traffic Lights and dashboards

#### Making the scheduler useful

- Questions to ask
- Add value information to request

#### Conclusions and questions



**To discuss your CPM scheduling training requirements, contact:**

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**For more on our CPM Training see:**

<https://mosaicprojects.com.au/Training-WS-CPM.php>