Stakeholder-on-a-Page

Stakeholder Name _____   ____

Directions of Influence: U__D__O__S__
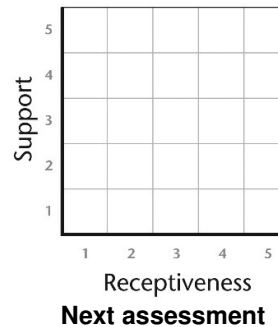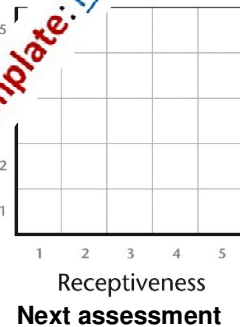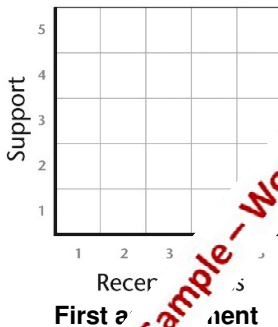
Role: _____ _____

Significance to project: _____ _____

Requires from project: _____ _____

Prioritise the Stakeholder

Assessment	Power Rate 1 - 4	Proximity Rate 1 -	rgency Rate 1 - 5	Index # / Priority #

Build Engagement Pro   (see note)

First assessment   **Next assessment**   **Next assessment**

Use '**X**' when assessing the current engagement profile of each stakeholder and '**O**' to indicate the optimal engagement profile

Influence on?_____ Influenced by?_____

Communication Plan

Message	Messenger	Frequency	Assessment date	Comments

Stakeholder-on-a-Page

Notes and Issues

Date	Notes & Issues

Relationship Manager: 'owns' the relationship _____

Stakeholder Management Log

Date	Comments	Action	Resolved: Who? When?

Help and Additional Information

For best results, print these pages two-sided.

For information on **Identification** see: https://mosaicprojects.com.au/PMKI-SHM-031.php

For information on **Prioritization** see: https://mosaicprojects.com.au/PMKI-SHM-032.php
  Manual sorting of SoaP pages into priority order helps focus on the most important stakeholders

For information on **Engagement** see: https://mosaicprojects.com.au/PMKI-SHM-034.php

For information on **Communication** see: https://mosaicprojects.com.au/PMKI-PBK-040.php
  For management of the communication plan see: https://mosaicprojects.com.au/shop-communications-plan.php

For a comparison of all of the tools in our range see: https://mosaicprojects.com.au/PMKI-SHM-030.php

Stakeholder-on-a-Page is part of a suite of stakeholder management tools based on the
Stakeholder Circle methodology. For information on the methodology, free downloads
and a range of papers and publications visit https://mosaicprojects.com.au/PMKI-SHM-010.php